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**Meeting:** Executive  
**Date:** 10 November 2009  
**Subject:** Corporate Commissioning and Procurement Strategy  
2009/2010

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### Response of the Corporate Resources Overview and Scrutiny Committee

1. At its 2 November meeting the Corporate Resources Overview and Scrutiny Committee considered a report presenting the draft Corporate Commissioning and Procurement Strategy to enable the Committee's views to be made to the Executive when it considered adoption of the Strategy at its meeting on 10 November 2009.
2. The Overview and Scrutiny Committee are minded to endorse the strategy subject to some comments and amendments as detailed below.
3. It is noted that the Council recognises the need to achieve value for money in all procurement and commissioning through the use of best practice. Consequently there is a responsibility on all officers to achieve this.
4. The Committee agreed therefore to recommend to the Executive that a sentence be added to the introduction to the Strategy to follow the first sentence as follows: "...Progress towards delivering the Strategy will be kept under continuous review. ***It is the responsibility of all officers to support and adhere to the Strategy***"<sup>1</sup>
5. Members also considered that an effective Procurement Steering Group was key, particularly in the first year. This should meet regularly and stand apart from other Committees or Steering Groups. In view of this, the last sentence in the Procurement Governance section<sup>2</sup>, that is "***However, it should be limited in size and frequency of meetings and consideration will be given to merging the function with another corporate group.***" should be removed.
6. The implementation of the Strategy should be monitored through the quarterly reports submitted to CBMT being brought to the Corporate Resources Overview and Scrutiny Committee.
7. There should be an interim review of the Strategy in April 2010 to update its action plan and target setting following the category review.
8. The Corporate Resources Overview and Scrutiny Committee believe that financial implications that need to be considered by the Executive include significant potential savings to be made from use of best practice in the Corporate Commissioning and Procurement Strategy. Hence the Committee

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<sup>1</sup> Paragraph: 1. Introduction - page 627

<sup>2</sup> Paragraph: Procurement Governance – page 633

recommends that that the target of £2.8 million be seen as a minimum of the £11.5 million annual revenue savings.

**9. RECOMMENDED to Executive:-**

**that the Corporate Commissioning and Procurement Strategy be recommended for approval and implementation subject to the following:-**

- **that a sentence be added to the introduction to the Strategy to follow the first sentence as follows: *It is the responsibility of all officers to support and adhere to the Strategy.***
- **the last sentence in the Procurement Governance section, that is *“However, it should be limited in size and frequency of meetings and consideration will be given to merging the function with another corporate group.”* should be removed;**
- **that the Corporate Resources Overview and Scrutiny Committee continue to monitor the implementation of the Strategy through receiving the quarterly reports provided to CBMT;**
- **that an interim review of the Strategy take place in April 2010 to update the action plan and target setting following the category review;**
- **the Committee recommends that that the target of £2.8 million be seen as a minimum of the £11.5 million annual revenue savings.**